

# *Alaska Regional Response Team*

## **Oil and Hazardous Substance Contingency Planning & Response**

### ***CULTURAL RESOURCES COMMITTEE CHARTER***

**Purpose:** The Alaska Regional Response Team (RRT) Cultural Resources Committee (Committee) assists the RRT in implementing the *Programmatic Agreement on Protection of Historic Properties During Emergency Response Under the National Oil and Hazardous Substances Pollution Contingency Plan* in Alaska.

At the request of the Alaska RRT, the Committee maintains and revises, as necessary, the *Alaska Implementation Guidelines for Federal On-Scene Coordinators for the Programmatic Agreement on Protection of Historic Properties During Emergency Response Under the National Oil and Hazardous Substances Pollution Contingency Plan (Guidelines)*. The *Guidelines* are included in Appendix III of the Alaska Regional Contingency Plan.

**Activities:** The Committee maintains and revises, as appropriate, the *Guidelines* to ensure they are current, consistent with cultural resources-related “best practices” and/or other national guidelines, and incorporates appropriate lessons learned from incidents and/or exercises. The Committee may also update the Charter, prepare job aids, and make other recommendations to the Alaska RRT.

**Representation:** The Committee is comprised of representatives from Alaska RRT agencies with jurisdiction and/or cultural resources expertise. These include the U.S. Department of the Interior (DOI)-Office and Environmental Policy and Compliance, DOI-Fish and Wildlife Service, DOI-National Park Service, DOI-Bureau of Land Management, DOI-Bureau of Indian Affairs, U.S. Department of Agriculture-Forest Service, U.S. Department of Defense (DOD)-U.S. Air Force, DOD-U.S. Army, and Alaska Department of Natural Resources-Office of History and Archaeology (ADNR-OHA).

The Committee shall invite representatives from the Alaska RRT tri-chair agencies (i.e., U.S. Coast Guard, U.S. Environmental Protection Agency, and Alaska Department of Environmental Conservation) to serve as advisors to the Committee. The Committee may also invite representatives from other Alaska RRT agencies (e.g., Department of Commerce-National Oceanic and Atmospheric Administration), federally recognized tribes, and stakeholder groups (e.g., Alaska Native organizations, local governments, regional citizens’ advisory councils, museums, oil industry, and oil spill response organizations) to serve as advisors to the Committee. Advisors will provide recommendations and input to the Committee that represents their respective interest group and/or constituency to the best of their ability.

**Work Products/Decision-Making:** All revisions to the *Guidelines* and other work products will be submitted to all Committee members and other participants for review. Following



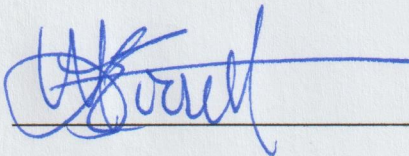
Approved October 2022

concurrence by all Committee members, work products will be submitted to the Alaska RRT Tri-Chairs for review and approval. The goal of the Committee will be decision-making by consensus (i.e., unanimous consent). If unanimous consent is not possible, decisions will be made by majority vote. Each committee agency will have one vote.

**Leadership:** The Committee will be co-chaired by a representative of both DOI and ADNR-OHA. The Co-Chairs will be responsible for activities including, but not limited to: scheduling and chairing meetings, communicating Committee-related information to Committee members and other participants, tracking progress on action items, preparing and maintaining appropriate records, and reporting progress to the Alaska RRT as noted below.

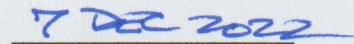
**Meetings:** The Committee will meet regularly (not less than yearly) to fulfill its purpose(s) as outlined above or as requested by the Alaska RRT. All Committee members and other participants providing input to the Committee will be provided timely notice of meetings and review periods for copies of drafts and final work products that allow for coordination and consultation with their respective constituencies.

**Records:** The Co-Chairs will be responsible for preparing and distributing Committee records in accordance with Article VIII, Section 5 of the Alaska RRT Charter.

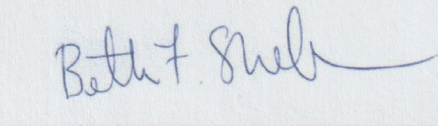


**Mark Everett**

U.S. Coast Guard, Seventeenth Coast Guard District  
Co-Chair, Alaska Regional Response Team



**Date**

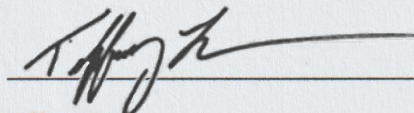


**Beth F. Sheldrake**

U.S. Environmental Protection Agency, Region 10  
Co-Chair, Alaska Regional Response Team

December 6, 2022

**Date**



**Tiffany Larson**

Alaska Department of Environmental Conservation  
Co-Chair, State of Alaska Representative to the ARRT

December 12, 2022

**Date**